

Friends of Barnes Common

Behaviour Risk Assessment: Children and Vulnerable Adults (to be used in conjunction with FoBC Generic Risk Assessment)

Date of last review: Dec 2018

Please note that overall responsibility rests with the visiting Group Leader.

Sessions may be altered or terminated where deemed in the best interest of the group, or anyone involved.

Barnes Common Contact for Group Visits unless advised: 0785 554 8404

WHO IS AT RISK?	RISK	LEVEL	STEPS TO CONTROL	EMERGENCY PROCEDURES	OUTCOME
Students	Pupils running away	Medium	<ul style="list-style-type: none"> • Adult always to be on the road side of the pavement when possible or calmer child • Any signs of frustration head back to school • Be observant of warning signs of excitement/frustration • High vis jackets worn 	<ul style="list-style-type: none"> • Stay calm and use simple language for instructions • Group's Behaviour Management Plan • Parents /police or ambulance called if required. • School called • Mobiles carried 	Low
Pupils with a history of running/ wandering off	Running onto road escaping	High	<ul style="list-style-type: none"> • Appropriate support for identified students provided by school or visiting group. • Vigilance by all adults • 'Crocodile' with designated adults at front and back of group • All FoBC staff to wear hi-vis throughout activities 	<ul style="list-style-type: none"> • Person responsible for group to stay with group at all times whilst another adult follows the runner. • Parents /school /police or ambulance called if required. 	Low
Pupils with medical conditions	Seizures etc	Medium	<ul style="list-style-type: none"> • Appropriate support for identified students provided by school or visiting group. • Medications/care plans to be carried 	<ul style="list-style-type: none"> • Medication to be given • Parents/school and ambulance called if required. 	Low
Pupils with additional needs	Injury from biting, scratching, kicking or hitting.	Medium	<ul style="list-style-type: none"> • Appropriate support for identified students provided by school or visiting group. • Students with challenging behaviours have behaviour management plans which will be followed • All staff aware of possible behaviours 	<ul style="list-style-type: none"> • Injury assessed • First aid given if required 	Low
Students	Pupils being hurt whilst walking	Medium	<ul style="list-style-type: none"> • High staff ratio • Staff observant for dangers 	<ul style="list-style-type: none"> • Injury assessed – ring school if first aider is needed 	Low

			<ul style="list-style-type: none"> Walk at a steady pace Follow basic road safety for all roads Children encouraged to walk quietly past dogs or pause to the side if dog seems unpredictable. 	<ul style="list-style-type: none"> First aid kit Parents and ambulance called if required. Recorded on incident form. 	
Students	Risk of drowning (puddles and plant pots which fill with rain water)	Medium	<ul style="list-style-type: none"> Walk around site to assess risks. High staff to student ratio Avoid pond/boggy areas unless using for a specific activity 	<ul style="list-style-type: none"> Injury assessed First aid given if required Parents/school and ambulance called if required. 	Low
All students	Eating inappropriate items/plants-poisonous items	High	<ul style="list-style-type: none"> FoBC staff to identify and explain about plants, animals and re-inforce throughout sessions as appropriate See FoBC Generic Environmental RA Visiting group behaviour management plans in place Appropriate pupil staff ratios 	<ul style="list-style-type: none"> First aid given if required Parents /school and ambulance called if required. 	Medium/ Low
All	If ambulance called for serious accident/injury/fit	Medium	<ul style="list-style-type: none"> Appropriate support for identified students provided by school or visiting group. Work in conjunction with visiting group's Action Plan FoBC to carry mobile phones 	<ul style="list-style-type: none"> School and parents notified Adult to go with student in ambulance 	Low
All	Inappropriate approach from member of public	Medium	<ul style="list-style-type: none"> Wear high vis jacket. High adult to pupil ration. No pupil left unattended at any time. 	<ul style="list-style-type: none"> Adult to hold hand with the students where required 	Low
All	Anger outburst / Dropping to floor (overwhelmed by new environment).	Medium	<ul style="list-style-type: none"> FoBC to work in conjunction with visiting group's behaviour management plan/golden rules etc FoBC staff to be made aware of possible 'triggers' by visiting group leader in advance of visit 	<ul style="list-style-type: none"> Keep pupil safe from hurting themselves / others and call for assistance. 	Low
All	Hit by a vehicle	Medium	<ul style="list-style-type: none"> Travel training integrated into ALL FoBC education visits Hands held as appropriate at all times when near road Roads only crossed after road safety 	<ul style="list-style-type: none"> Ambulance rung School rung member of staff to go in ambulance 	Medium/ Low

			checks undertaken		
<p>Further Details:</p> <ul style="list-style-type: none">• All student details to be carried in medical bag by Leader of visiting group• FoBC have qualified first aider present on all outings• First Aid box will be carried by visiting group• Accidents and injuries to be recorded in Incident Book• Staff to carry mobile phones and one staff member will be particularly responsible to call school/parents/ambulance if required.• When using Pavilion, both exits to be unlocked during activities. Hook and eye locks to be fitted at top and used as and when vulnerable/unpredictable students may 'bolt'. Where appropriate, students to enter and exit through 'front' door to avoid catching sight of the playground area• FoBC staff to wear hi-vis worn throughout activities with visiting groups					

Signed _____ date _____